

grant conditions

khancoban travel grant

This Grant Conditions document will form the agreement between Asthma Foundation NSW and the recipient of an Asthma Foundation NSW Research Grant.

1. Purpose of the Grant

To support researchers working in any area of asthma research to travel to research institutions, scientific meetings or conferences to disseminate research findings, outline current research or expand their expertise in asthma research.

2. Eligibility

- 2.1 The Grant targets the early career development of young asthma researchers, eg PhD students, young investigators or allied health and nursing professionals engaged in asthma research.
- 2.2 Applicants must be Australian citizens or hold Australian Permanent Residency.

3. Value of the Grant

- 3.1 The value of the Grant is up to \$2,000 (maximum per award) which is inclusive of GST.
- 3.2 Priority will be given to applications which show evidence of seeking matching funds.
- 3.3 The Grant may be used to cover a return airfare, plus registration, accommodation and ancillary expenses. The recipient is required to furnish all receipts and documentation in support of this Travel Grant to the Asthma Foundation NSW within the specified reporting requirements, set out under section 6.2 below.
- 3.4 Any spend in excess of \$2,000 is at the recipient's own expense.

4. Selection Criteria

The Research Advisory Committee (RAC) will review applications using the following criteria:

- 4.1. Relevance and importance of the proposed learnings to the stated aims and objectives of Asthma Foundation NSW and to the applicant's current research.
- 4.2. The reasonableness of the budget.
- 4.3. The rationale provided by the Supervisor or Head of Department to support the application.

5. Reporting

Grantee/s, as a firm condition of the grant are required to furnish certain reports to Asthma Foundation NSW:

- 5.1. A brief report, suitable for asthma consumers will be required, to be used as the basis of information on the Asthma Foundation's website and to the Khancoban Community Network.
- 5.2. A documented record of the recipient's attendance at the agreed event or place will be required, along with an acquittal of expenses, including receipts, to the value of \$2,000, inclusive of GST. Any unspent funds of the total grant amount of \$2,000 are retained by the Asthma Foundation NSW.

6. Liaison

Monies for this grant are raised by members of the community of Khancoban in The Snowy Mountains, NSW. It is expected that grant recipients be willing to liaise with and report to members of this community regarding expenditure of monies provided and to support them in their continued fundraising for Asthma Foundation NSW. Full details are available on request.

7. Applications

- 7.1. Candidates for the new Khancoban Travel Grant must complete the Foundation's Khancoban Travel Grant Application Form.
- 7.2. The original should be sent electronically to Asthma Foundation NSW at researchprogram@asthmansw.org.au by Friday 6 August 2010.
- 7.3. Late applications will **not** be accepted.
- 7.4. A signed hard copy of the application must also be mailed and received by the Foundation by Friday 6 August 2010.

Successful grant applicants will be required to download and sign a copy of this document.

I/we accept the offer made to me/us by Asthma Foundation NSW and agree to abide by the Grant Conditions.

Grantee/s to sign:

Name.....

Signature.....Date.....

Name.....

Signature.....Date.....

Name.....

Signature.....Date.....

Name.....

Signature.....Date.....

Signed for Institution:

Head of Department:

Name.....

Signature.....Date.....

Administration Officer:

Name.....

Signature.....Date.....

Asthma Foundation NSW Privacy Statement

The Asthma Foundation of NSW ('The Foundation') is committed to abiding by the National Privacy Principles as set out in the Privacy Act 1988 and the Privacy Amendment (Private Sector) Act 2000.

The information requested is required by the Foundation to fully assess all applications.

The Foundation undertakes to maintain the confidentiality of all details held and will not disclose those details to any third party except when authorised by the individual concerned or required to do so by law.